



Teacher Kay

TikTok: @teacherkay88
Email: kay@englishteacherkey.net
Facebook: EnglishTeacherKey
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Worksheet: Beginner Essay Writing

Name: _____ Date: _____

Part 1: Brainstorming and Planning

1. Understanding the Assignment

Read your essay assignment carefully. Underline or highlight the key words that tell you what to do.

- Assignment: *Discuss the main reasons why reading is important for students.*
- My Key Words: _____

2. Brainstorming Ideas

Write down all the ideas you have about the topic. Don't worry about perfect sentences—just get your thoughts on the page!

- Idea 1: _____
- Idea 2: _____
- Idea 3: _____

3. Creating a Simple Outline

An outline helps you organize your ideas. Fill in the blanks below to create your plan.

- Introduction
 - Hook (A sentence to grab the reader's attention):

 - Thesis Statement (Your main argument in one sentence):

- Body Paragraph 1
 - Topic Sentence (Main idea for this paragraph):

 - Supporting Details/Examples:

- Body Paragraph 2
 - Topic Sentence:

 - Supporting Details/Examples:

- **Conclusion**

- **Restate Thesis (Say your main idea again, but in different words):**

- **Final Thought (A last sentence to leave the reader thinking):**

Part 2: Writing and Editing

4. Drafting Your Essay

Now, use your outline to write your essay. Don't worry about mistakes—just focus on getting your ideas down.

5. Revising and Editing Checklist

Read your essay again and check for these things. Put a checkmark in the box when you are done.

- **Revising (Big Changes)**

- ☐ **Do my ideas make sense?**
- ☐ **Are my paragraphs in a good order?**
- ☐ **Do I have good examples for my ideas?**

- **Editing (Small Changes)**

- ☐ **Did I check for spelling mistakes?**
- ☐ **Is my punctuation correct (periods, commas, etc.)?**
- ☐ **Do my sentences sound good when I read them aloud?**

Essay Writing Practice Questions (with Answers)

Part 3: Questions

- 1. What is the first step you should take before you start writing an essay?**
- 2. What is the thesis statement in an essay?**
- 3. Where does the thesis statement usually go in the essay?**
- 4. What is a hook?**
- 5. What is the main purpose of a body paragraph?**
- 6. What is a topic sentence?**
- 7. How many main ideas should one body paragraph have?**
- 8. What is the main goal of the conclusion?**
- 9. What should you do with your thesis statement in the conclusion?**
- 10. What are transition words?**

11. Give an example of a transition word.
 12. What is the difference between revising and editing?
 13. What kind of changes do you make when you are revising?
 14. What kind of changes do you make when you are editing?
 15. What is a good way to check your essay for mistakes?
 16. The assignment asks you to "compare and contrast" two things. What does this mean?
 17. If a assignment asks you to "analyze" something, what should you do?
 18. True or False: You should always write your essay in one big paragraph.
 19. What are two things you should put in an introduction?
 20. What is a good tool to use for organizing your ideas before you write?
 21. What is the most important sentence in the introduction?
 22. What is a good way to finish your conclusion?
 23. What should you avoid when writing your first draft?
 24. What is a "supporting detail"?
 25. Is it a good idea to ask your teacher questions about the assignment if you are confused?
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Answer Key

- 1. Read and understand the assignment.**
- 2. The main argument or point of the essay.**
- 3. In the introduction, usually at the end.**
- 4. A sentence that grabs the reader's attention.**
- 5. To explain one main idea that supports the thesis statement.**
- 6. The first sentence of a body paragraph that states the main idea of that paragraph.**
- 7. One.**
- 8. To summarize the main points and give a final thought.**
- 9. Restate it in different words.**
- 10. Words that connect ideas and make the essay flow smoothly.**
- 11. Examples: For example, also, in addition, however.**
- 12. Revising is for big-picture changes (ideas, organization), while editing is for small changes (spelling, grammar).**
- 13. Fixing the order of your paragraphs or adding more details.**
- 14. Correcting spelling, grammar, and punctuation.**
- 15. Reading it aloud.**
- 16. Show how they are similar ("compare") and different ("contrast").**
- 17. Look closely at the parts of something and explain how they work or what they mean.**
- 18. False.**
- 19. A hook and a thesis statement.**
- 20. An outline or a mind map.**
- 21. The thesis statement.**
- 22. A final, memorable thought or a call to action.**
- 23. Stopping to correct mistakes.**
- 24. A fact, example, or piece of information that supports your topic sentence.**
- 25. Yes, always.**